



**SAAM BEREIK ONS MEER  
TOGETHER WE ACHIEVE MORE**

**OOS VRYSTAAT KAAP** Bedryf Bpk.  
Operations Ltd.

Reg. 1999/004069/06 | FSP No. 909 | NCRC P619

**Hoofkantoor/Head Office**

Dan Pienaarstraat/St 19  
Ladybrand 9745  
Posbus/P.O. Box 96,  
Ladybrand 9745  
Tel: 051 923 4500  
E-pos/Email: [klantediens@ovk.co.za](mailto:klantediens@ovk.co.za)  
[www.ovk.co.za](http://www.ovk.co.za)

**Streekkantore / Regional Offices**

Burgersdorp	Tel: 051 653 1855
Cradock	Tel: 048 881 3484
Ficksburg	Tel: 051 933 7662
Hopetown	Tel: 053 203 9200
Port Elizabeth	Tel: 041 406 7500
Bloemfontein	Tel: 051 011 1592
E-pos/Email: <a href="mailto:clientservices@ovk.co.za">clientservices@ovk.co.za</a>	

Dear OVK Client,

28 June 2021

**Processing of Personal Information in terms of the Protection of Personal Information Act, Act 4 of 2013 (POPIA)**

We hereby wish to confirm that the Protection of Personal Information Act, Act 4 of 2013 ("the Act") will come into effect on 1 July 2021.

OVK is aware of the need to protect our client's privacy and personal information and wish to reiterate that in order to enable us to continue to provide our services to you, your personal information may be collected and processed from time to time in line with the provisions of the Act.

OVK hereby wishes to notify you that we will never use your personal information for a purpose other than the business relationship we have with you as our valued client or for marketing purposes (to which you will also have the option to unsubscribe).

OVK confirms that your personal information is kept secure, and that the access to your information is limited to such OVK employees who have a direct interest in maintaining your business relationship with OVK.

Should you wish to make enquiries regarding your personal information and the processing thereof, please contact OVK's Information Officer on the following details:

**Information Officer**

Clive Neuwerth  
Company Secretary & General Manager: Corporate Services  
Email: [cliven@ovk.co.za](mailto:cliven@ovk.co.za)  
Contact number: 051 923 4512

Should you require additional information regarding the Act and its implementation, you can contact the Information Regulator:

**Information Regulator**

P.O Box 31533, Braamfontein, Johannesburg, 2017  
Complaints email: [complaints\\_IR@justice.gov.za](mailto:complaints_IR@justice.gov.za)  
General enquiries email: [inforeg@justice.gov.za](mailto:inforeg@justice.gov.za)

Yours faithfully,

C.A Neuwerth  
**Company Secretary & General Manager: Corporate Services**